

620.00 – Control Event Report Reviews

Refer:

- 605.00 – Use of Force
- 610.00 – Post-Deadly Physical Force and Death-In-Custody
- 615.00 – Reporting Efforts to Control a Person

Policy:

1. It is the policy of the Sheriff's Office that supervisors are notified as soon as possible following any use of force event.
2. The notified supervisor shall ensure that the incident is documented completely, to include all applicable materials (e.g. videos, photographs, medical records, statements, etc.).
3. Supervisors shall ensure scene integrity and proper documentation of all evidence secured and/or collected in order to preserve the chain of custody for any potential evidence.

Procedure:

1. Control Event Reports shall be reviewed by an uninvolved supervisor in the involved member's chain of command. Reports lacking in sufficient content or clarity shall be returned to the author prior to completion of review.
2. The Control Event Report and completed supervisory review shall be forwarded to the first uninvolved Command member in the supervisor's chain of command.
3. Upon receipt of the Control Event Report from the reviewing supervisor, the receiving Command member shall review the Control Event Report and the completed supervisory review and complete a Control Event Report Command Review to document their comments.
4. Upon completion, the first reviewing Command member shall forward the Control Event Report and associated reviews to the next level of Command review, up to the respective Division Chief.
5. All reviews shall consist of, at a minimum, the following:
 - 5.1. Verify all necessary reports are included and appropriately prepared.
 - 5.2. Based on the Control Event Report, evaluate the event and the documentation of the event to determine whether the force used was consistent with applicable procedure and training.
 - 5.3. Document conclusions of evaluation and any action taken based on the review.

History:

- Originating Policy/Procedure: 8/30/18
- Next Review Date: 8/30/20
- Review By: Sheriff's Office